

FIELD TRIPS, EXCURSIONS AND OUTDOOR EDUCATION

The board recognizes that field trips when used as a device for teaching and learning integral to the curriculum are an educationally sound and important ingredient in the instructional program of the schools. Such trips can supplement and enrich classroom procedures by providing learning experiences in an environment beyond the classroom.

Field trips that are not part of the annual program or connected to approved league competitions and that take students out of the state or are planned to keep students out of the district overnight must be approved in advance. When time permits, the trip request should be placed on the agenda of a Board Meeting in advance for Board Action. If time is short, the Superintendent may approve the trip with notification to the Board Chair. The Board as a whole will be advised of the trip approval. Outdoor education resident school plans shall be presented to the board for annual approval. The superintendent has the authority to approve all other field trips.

The superintendent shall develop procedures for the operation of a field trip or an outdoor education activity that shall insure that the safety of the student shall be protected and that parent permission is obtained before the student leaves the school. Each field trip must be integrated with the curriculum and coordinated with classroom activities that enhance its usefulness. Private vehicles may be used to transport students if approval is obtained in advance from the principal.

No staff member may solicit students for any privately arranged field trip or excursion without board permission.

Cross References:	Board Policy 6625	Private Vehicle Transportation
	Board Policy 520	Student Fees, Fines, Charges
Legal References:	RCW 28A.330.100(5)	Additional powers of board
	67.20.020	Parks — Contracts for cooperation
	180-87-090	Improper remunerative conduct